

Conference Center

Conference Assistant

Conference Assistant provides you with a valet service to begin your conference call. Our operators provide the personal touch of greeting each participant and welcoming them to the call. Additionally, the greeting can be branded to personalize your conferencing experience.

Features

- Personalize the conference call, creating a special event
- Provides an operator “meet and greet” for all participants and an operator announcement for the start of the meeting
- Provides an “insurance policy,” knowing the operator is always there to assist when needed

Conference Assistant is ideal for important calls with your top clients or most important prospects. The operator’s presence at the beginning of the conference includes more than just an opportunity to greet participants, as he/she will remain on the line long enough to ensure that the quality of the call meets our standards.

Any of our Web Conferencing services can be integrated with Conference Assistant calls. The integration of audio and web conferencing tools into a single meeting allows for a most productive event – the power of the web combined with the passion of the voice.

Each of the Web services includes a menu of presentation and/or collaborative tools that will enable you to best illustrate a new product concept or resolve an outstanding business issue. Whether you are giving a formal presentation to an audience of hundreds or brain-storming with a tight-knit group of colleagues, there is a web conferencing option right for you.

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Conferencing Options

Participant Lists provide the host or the arranger with pertinent information regarding all of the participants on a given call. The host or arranger determines the information that is to be provided.

Conference Recording is provided via CD ROM, an electronic .wav file or using 90-minute cassette tapes.

Digital Tape Playback allows users to have many callers simultaneously dial a single phone number at any time to listen (and respond) to a digitally recorded message. This service includes forward, rewinding and pausing features.

Transcription Services record the content of the entire call in written format via paper or electronically on a disk. Customers may request additional copies.

Translation Services are available for most languages.

We believe that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your business day. We are dedicated to making you and your organization look good by providing audio, web and videoconferencing services that help you maximize every meeting opportunity – anywhere, at any time. Our goal is to ensure that each event is a productive, positive, “no surprises” experience.