

# Conference Center

---

## Video Conferencing

**Let the Conference Center help you take advantage of the many benefits of conferencing, including increased collaboration and better communication while decreasing travel time and expense.**

## personalize your distance meetings

Use video conferencing  
to increase  
participation by hosting  
“face-to-face”  
meetings with multiple  
locations

Our video conferencing options are delivered with planning and support services to help you make the most of each conference. Video conferencing sessions can be used to put a “face” on participants, or can be expanded to include the exchange of documents and data. Participants can share files between PCs at each end or work concurrently on a single computer application.

Each video conferencing option can be tailored to accommodate your requirements with flexible enhancements that can make the most of your conference experience – including planning and post-conference follow up.

All of our customer support staff have the knowledge and experience to help plan and manage your conference. We provide training and offer support before, during and after the conference. Our goal: to provide a positive, “no surprises” conferencing experience that improves your productivity and simplifies your business day.

# Conference Center

---

## Features

With the right combination of features and enhancements you can:

- Invite active audio and visual participation
- Present visual and text concepts from virtually any media
- Replay the event to make information accessible to a wider audience
- Customize the greeting and interface to support the look and feel of your brand
- Provide audio-only access to the conference for participants who do not have access to the proper equipment

## Video Services

**Site Certifications** ensure service quality for a new conferencing site prior to your initial conference. Our technicians use rigid testing standards to ensure that the endpoint equipment, network and the video conferencing bridge meet expectations for quality.

**Customized video reservations** provide you with the ability to brand your video reservations line. This service is also available via online reservations.

**ASAP** ordering enables you to expedite the video conference arrangement when you need to make reservations on short notice, less than 30 minutes prior to the meeting.

**Room management service** provides support for online and/or telephone-based room reservations services, room availability confirmation and scheduling for non-video calls.

**IP (H.323) video conferencing** offers the identical features and functions as our ISDN (H.320) video conferencing service. Our network is provisioned for both IP and ISDN; therefore hybrid calls combining the two transport types are easily hosted.

## Video add-ons and enhancements

**Attended add-ons** let you connect audio-only equipped sites to your video conference. Our operator greets the participants and places them into the call.

**Conference recording** is available via DVD or VHS cassette tapes. We believe that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your business day. We are dedicated to making you and your organization look good by providing audio, web and video conferencing services that help you maximize every meeting opportunity – anywhere, at any time. Our goal is to ensure that each event is a productive, positive, “no surprises” experience.